

761—601.5 (321) Proofs submitted with application. A person who applies for a new driver's license or nonoperator's identification card or a duplicate license or card to replace one that is lost or destroyed shall submit proof of age, identity and social security number.

601.5(1) Social security number verification. One or more of the following documents may be accepted as verification of an applicant's social security number. The documents must be issued in the United States.

a. Social security card issued by the Social Security Administration. A metal version of the card is not acceptable.

b. Letter from the Social Security Administration.

c. Document issued by the Internal Revenue Service or a state tax agency. Form W-2 tax form completed by the employer is acceptable.

d. Financial statement containing the social security number.

e. Payroll stub containing the social security number.

f. Military identification card containing the social security number.

601.5(2) Proof of age and identity. An applicant shall submit one primary document and one secondary document from the following lists as proof of age and identity. The documents must be issued in the United States unless otherwise specified.

a. Acceptable primary documents include:

(1) An Iowa photo driver's license.

(2) An Iowa photo identification card.

(3) Birth certificate issued in the United States. It must be a certified copy, have the stamp or raised seal of the issuing authority, and be issued by the state bureau of vital statistics, the state board of health, or a comparable agency. A hospital-issued certificate is not acceptable.

(4) United States Citizenship and Immigration Service document from the following list:

1. Certificate of Naturalization (N-550, N-570 or N-578).

2. Certificate of Citizenship (N-560, N-561 or N-645).

3. Permanent Resident Card (I-551).

4. Record of Arrival and Departure (I-94) with attached photo that is stamped "Temporary Proof of Lawful Permanent Resident."

5. "Processed for I-551" stamp in a valid foreign passport.

6. Travel Document indicating Permit to Re-enter (I-327) or Refugee Travel Document (I-571).

7. Record of Arrival and Departure (I-94) in a Certificate of Identity.

8. Employment Authorization Card (I-688A, I-688B, or I-766).

9. Record of Arrival and Departure (I-94) stamped "Refugee," "Parole," "Parolee," or "Asylee."

10. Record of Arrival and Departure (I-94) coded Section 207 (Refugee), Section 208 (Asylum), Section 209 (Refugees), Section 212d(5) (Parolee), HP (Humanitarian Parolee), or PIP (Public Interest Parolee).

(5) Military identification card. This does not include a military dependent identification card.

(6) Valid United States passport.

(7) Inmate Descriptor Inquiry, Client Information Inquiry or Offender Snapshot document issued by the Iowa department of corrections. The document must contain the full name and date of birth and be notarized.

b. Acceptable secondary documents include:

(1) Any primary document.

(2) Bureau of Indian Affairs or Indian Treaty Card. A tribal identification card is not acceptable.

(3) Photo driver's license or state-issued photo identification card that has not been expired for more than one year.

(4) Court order that does not contain the applicant's date of birth but does contain the full name.

(5) Foreign birth certificate. It must be translated by an approved translator, if translation is necessary.

(6) Military discharge, military orders or separation papers.

(7) Military dependent identification card.

(8) Employer identification card.

(9) Health insurance card.

(10) Document issued by the Internal Revenue Service or a state tax agency. Form W-2 tax form completed by the employer is acceptable.

(11) Marriage certificate.

(12) Gun permit.

(13) Pilot's license.

(14) School record or transcript. It must be certified.

(15) Social security card issued by the Social Security Administration. A metal version of the card is not acceptable.

(16) Social insurance card issued by the Canadian government.

(17) Photo student identification card.

(18) Voter registration card.

(19) Welfare card.

(20) Prison release document.

(21) Parent or guardian affidavit. The parent or guardian must appear in person, submit proof of the parent's or guardian's age and identity, and submit a certified or notarized affidavit regarding the child's identity. This applies only to minors.

c. The department may require additional documentation if the department believes that the documentation submitted is questionable or if the department has reason to believe that the person is not who the person claims to be.

601.5(3) Name change verification. The name listed on the license or nonoperator's identification card that is issued shall be identical to the name contained on the primary document submitted unless the applicant submits an affidavit of name change on Form 430043. The affidavit must be accompanied by one of the following documents:

a. Court-ordered name change. It must contain the full name, date of birth, and court seal.

b. Divorce decree.

c. Marriage certificate.

This rule is intended to implement Iowa Code sections 321.182 and 321.189.